

Secretary's Information Handbook

LINCOLNSHIRE BASKETBALL ASSOCIATION

2011 - 2012

4 Birmingham Close, Barrowby Gate,

Grantham, Lincs. NG31 8SD

Email: michael.steeple@btinternet.com

FIXTURES SECRETARY

Glenn Bradbury 07753 459313 (m)

14 Pond Street, Great Gonerby 01476 409397 (h)

Grantham, Lincs NG31 8LL

Email: glenn_brabury@msn.com

TECHNICAL, OFFICIALS & TRAINING OFFICER

John P Wells 01482 598837 (w) 01529 303731 (h) 07964 226123 (m)

23 St Johns Close, Leasingham

Sleaford, Lincs. NG34 8LU

Email: fishwells@tiscali.co.uk

YOUTH LIAISON OFFICER

Vacant

COUNTY TEAM MANAGER

Vacant

CONSTITUTION OF THE LINCOLNSHIRE BBA

(Amendments from AGM in bold italics)

1. NAME

1.1 The Association shall be called "The Lincolnshire Basketball Association" and herein referred to as the Association.

2. OBJECTIVES

2.1 To promote and encourage the game of basketball.

2.2 To approve and promote competitions within the area.

2.3 To act as the controlling body for basketball in the County of Lincolnshire. (On behalf of England Basketball) (EB).

3. MEMBERSHIP

3.1 Any League, Association, or Club located within the general geographical boundary of Lincolnshire shall be eligible for affiliation, provided that they comply with the rules and regulations of EB and attend the LBBA AGM.

3.2 Any Person who is a member of an affiliated club shall be eligible for membership of the Association, provided that they comply with the rules and regulations of EB.

4. OFFICERS OF THE EXECUTIVE COMMITTEE

4.1 The Association shall appoint a President, Vice Presidents, a Chairman, a Vice Chairman, a General Secretary, a Fixtures Secretary, a Registrar/Treasurer, a Technical and Officials Co-ordinator, a Youth Officer, two disciplinary members and any other Officer deemed necessary.

4.2 All Officers with the exception of the President and Vice Presidents shall retire annually but shall be eligible for re-election at the AGM.

5. EXECUTIVE COMMITTEE

5.1 The Officers shall manage the affairs of the Association.

5.2 The Executive Committee is empowered to deal with all matters concerning the Association.

5.3 The Executive Committee shall meet a minimum of four times a season.

5.4 The Executive Committee shall have the power to appoint Sub Committees from its own membership or other persons as it sees fit.

5.5 A Quorum shall be a minimum of three members.

6. FINANCE

6.1 The funds of the Association shall be deposited in a specified bank under the name "LBBA".

6.2 All cheques drawn on the account shall be signed by either the Chairman or General Secretary and the Treasurer, two signatures being necessary.

6.3 A statement of accounts up to and including the 30th of June shall be presented at the AGM.

6.4 In the event of the LBBA ceasing to exist, all assets at the time of dissolution shall be donated to a worthy cause involved in the promotion of basketball in the County of Lincolnshire at the discretion of the Executive Committee. Any grant aid money shall be returned to the governing body. No individual member of the LBBA shall obtain any asset from the LBBA in the event of dissolution.

7. ANNUAL GENERAL MEETING

7.1 The AGM shall be held before the start of the next season.

7.2 The annual reports of the Executive Committee and an audited statement of accounts shall be presented.

7.3 The General Secretary is to give due notice of the AGM to all affiliated and prospective clubs, stating venue, date and time, and those clubs are to inform their members.

7.4 Each affiliated club and Elected Officer shall be entitled to a vote at the AGM.

7.5 There must be a majority in excess of one third of those present for any resolution in respect of the

Constitution. A simple majority shall decide other resolutions and in the event of a tie, the Chairman shall have a second or casting vote.

7.6 Each affiliated club must be represented by at least one member at the AGM. Each club not represented shall be fined.

7.7 An honorarium may be paid to members of the Executive Committee if the current committee see the need for it. The rate will be set by the membership at the AGM.

8. EXTRAORDINARY GENERAL MEETING (EGM)

8.1 Notice of an EGM, once convened, will be at least fourteen days before the event. The General Secretary will notify all affiliated clubs who will in turn inform their members of the date, venue and time.

8.2 Procedures shall follow the format of the AGM (see items 7.4 - 7.5)

RULES OF THE LINCOLNSHIRE BBA

(Amendments from AGM in bold italics)

1. GENERAL

1.1 All clubs are to abide by the Constitution and League Rules.

1.2 Infringements of any rule will result in disciplinary action and/or a fine.

1.3 EB rules apply to all other aspects of the game not covered by the following rules.

1.4 All clubs will lodge with the League Treasurer the sum of £20 cover fines throughout the season. The balance will be carried forward, as applicable, at the end of the season. If a team leaves the League before completing their fixtures they shall forfeit this sum and will be required to pay a further £20 on rejoining the League at a later date.

2. COMPETITIONS

2.1 The Fixtures Secretary will administrate the league for the Association.

2.2 The League will consist of a Premier Division and other divisions, dependant on the number of teams entering the League.

2.3 The Handicap Competition shall be run on a knockout basis with handicaps determined by the Committee.

2.4 Playoffs will take place at the end of the season to determine the Association Champion. They will involve the top four teams in the Premier division and four other teams from the remaining division(s). Teams will be seeded prior to the start of the playoffs: 1 v 8, 2 v 7, 3 v 6, 4 v 5 etc., and games played on a knockout basis.

2.5 Teams selected for the playoffs must be available for all stages of the competition, particularly the final. Teams unable to meet these criteria must inform the Fixtures Secretary on selection. Teams failing to meet these criteria will be fined accordingly.

2.6 Points for each game in all league-based competitions will be as follows:

3 points for a win

3 points for a walkover

1 point for a defeat

0 points for a default or forfeit

2.7 Handicaps for the handicap competition will be determined before the Christmas break each year. To obtain a handicap teams must play a minimum of five games. Teams failing to comply with this condition will not receive a handicap. (But see Rule 2.8.)

2.8 The Executive Committee will decide the handicap for teams not playing in the league, but wishing to take part in the Handicap Competition.

3. CLUB AND PLAYER REGISTRATION

3.1 All clubs and players are to be registered with England Basketball (EB) and the LBBA as soon as is practically possible before basketball is played. Failure to comply will invoke rule 1.2.

3.2 Clubs, leagues and associations should submit their application for affiliation, together with the registration forms for individual participant registration, to the Registrar, accompanied by the appropriate fees. In each financial year a club must have a minimum of eight (8) affiliated individuals before its application for club affiliation can be considered. For leagues and associations the minimum number required is forty (40) affiliated individuals.

3.3 The League subscription will be £30 per club for all adult divisions and £10 per club for junior division(s). (Junior divisions will consist of players under the age of 16 at midnight on 31 December / 1 January of a season).

3.4 No club may compete in a competition organised by the League until subscriptions are paid in full.

3.5 A player may register with more than one team in the League and is eligible to play for either. However, if higher division players are registered with a lower division team then only one of those players can be on court at the same time. (Taking into consideration Rule 3.2).

3.6 In Cup Competitions a player may only play for one team. When players are transferred, teams must apply to the League Registrar for re-registration of the player. The Club must receive written confirmation that the transfer has been recorded before the player is eligible to play for another team.

3.7 No player may transfer after the 1st January in a current season.

3.8 Clubs using an illegal player and winning the game shall forfeit that game with a score 2-0. If the game is lost, the result shall stand however, in both cases, the offending team will be disciplined.

3.9 Only two current Senior National League Players will be permitted on court at any time.

4. FIXTURE OBLIGATIONS

4.1 The winning team must telephone the score to the Fixtures Secretary after a match has been played and the winning team must also post or email the white copy of the score sheet to the Fixtures Secretary within 72 hours of the match taking place.

4.2 All matches should be played according to the Fixtures list on the day stipulated, games and officials to be confirmed by both secretaries. In exceptional circumstances, when games cannot be played on the date concerned, the Fixtures Secretary is to be informed. Teams not fulfilling their fixtures to the satisfaction of the Executive Committee will forfeit the match.

4.3 At least 3 days notice of a postponement or rearrangement must be given to the opposing team. A team cancelling within this period will forfeit the game and be subject to any game expenses incurred as agreed by both teams, unless both teams agree to a rearrangement of the fixture by informing the Fixtures Secretary by Email or in writing. The Fixtures Secretary will sanction the rearrangement by return Email and provide a second and binding date for this match. If this match is not played, the defaulting team will forfeit the match.

4.4 If there is no agreement between the clubs for rescheduling the match or a dispute exists over the expenses, both clubs must contact the Fixtures Secretary who will provide a second and binding date for the match. If this revised match is not played then the defaulting team will forfeit the match. Grievances in writing must be sent to Association General Secretary within 48 hrs. A decision will then be made by the Executive Committee, which will be binding.

4.5 All league fixtures must be completed by the last week of the league programme. Any games not

completed by that date would be null and void.

4.6 The record of any club resigning from the league will be expunged, and reported to EB. Players will not be allowed to sign for any other club until all debts and commitments to the LBBA are cleared.

5. GAME ADMINISTRATION

5.1 All clubs within the LBBA must register with at least one qualified referee. Clubs not complying with this rule will not be allowed to register with the League.

5.2 Referees are to ensure that EB Registration numbers of all players are entered on the score sheet prior to the commencement of each game.

5.3 All other teams must provide one referee for all League and cup fixtures. Final stages of competitions will have officials appointed by the Technical and Development Officer.

5.4 All games must be played with two qualified floor officials. Teams failing to fulfil their refereeing commitments will be subject to disciplinary action and/or a fine.

5.5 Teams failing to fulfil their table officiating commitments will be subject to disciplinary action and/or a fine. Away teams may play by mutual agreement if the match is incorrectly officiated or not play the match at all. Home teams are responsible for table officials.

5.6 Home teams are responsible for providing, in a central position, the following:

- i A clearly visible score board
- ii A clearly visible clock or manual minute count-down
- iii Personal and team foul markers

- iv A suitable sounding device
- v A current score-book and pens

Away teams may play by mutual agreement if the above is not available or not play the match at all.

5.7 All games in the Premier Division **MUST** be played on a court as approved by the Executive Committee.

5.8 Each team must register two clearly numbered, uniform strips of contrasting colour, designating the main set.

5.9 In the event of colour clash the home team must change.

5.10 All officials should be paid prior to the commencement of a match at the following rates as agreed at the AGM:

Referee Grade 4	£8.00	Table Official (NATO 1 or 2)	£5.00
Referee Grade 3	£7.50	Mileage rate	£0.20 / mile
Referee Grade 2	£6.00	Apprentice Referee / Grade 1	£5.00

6. DISCIPLINARY PROCEDURES

6.1 The Executive Committee will appoint a member of that Committee to act as the Disciplinary Officer, and that person will head a Disciplinary Committee of three. The two members selected by the Disciplinary Officer will come from independent Club representatives. (i.e. only one member from an individual club not involved in the dispute).

6.2 The League Secretary will gather any correspondence and reports on any matter requiring disciplinary

action and forward these details to the three members of the disciplinary committee.

6.3 The floor officials of the game in which the incident occurred and any other interested party must submit written reports to the League Secretary within 24 hours.

6.4 All decisions made by the disciplinary committee will be passed to the League Secretary to be relayed to those concerned (i.e. club secretaries, official associations etc.).

6.5 The club secretary will be informed in writing of the penalty and the date from which it is to commence, within seven (7) days of the decision being made. The officials' reports, together with any other written evidence submitted to the committee, will also be sent to the club secretary at this time and when necessary, to EB.

6.6 The penalty shall normally take effect seven (7) days after the decision has been made.

6.7 Appeals against disciplinary action must be made immediately, in writing, and must be accompanied by a deposit of £20.00, which will be returned on a successful appeal.

6.8 Any disqualification from a game will invoke an automatic one (1) match ban. This will apply to the next scheduled game played under the auspices of the LBBA.

6.9 All other cases will be considered by the Disciplinary who may apply the penalties set out below without referral to the full committee. In exceptional cases, or in cases where there is any area of doubt, the Disciplinary Officer should confer with other members of the Disciplinary Committee.

6.10 Nominal Penalties:

i for violent conduct towards other players or coaches:

An automatic three (3) match ban and notification to EB.

- ii for violent conduct towards officials:

An automatic six (6) match ban and notification to EB.

6.11 Penalties will also apply to any coach or assistant coach who is disqualified.

6.12 Team followers can be banned from the bench and their club fined because of their behaviour.

6.13 The above penalties apply to any formal participation in basketball under the jurisdiction of the LBBA. That is, the ban(s) apply to playing, coaching, officiating or as team follower at the games(s) covered by the ban.

6.14 If a player, coach (or assistant coach), or team follower participates in any game during their period of suspension they shall incur further disciplinary action, normally an additional three (3) match ban.

6.15 Clubs shall be held responsible for the behaviour of their spectators:

- i the home team is responsible for the behaviour of their own and any unaffiliated supporters.

- ii the visiting team is responsible for the behaviour of their supporters.

- iii at neutral venues teams are responsible for the behaviour of their own supporters.

6.16 The home team shall, where possible, clearly identify spectator areas and segregate them unambiguously from team benches and the scorer's table. No spectator should be allowed in the vicinity of the latter. If there is any doubt about the designation of the spectator areas, the referee's decision will be final.

6.17 Individuals within groups who are guilty of causing disturbances, of using foul language, or of the incitement of detrimental crowd behaviour shall be ejected from the hall. Clubs are warned that if the game

cannot continue because of spectator misconduct it may be declared forfeit by the referee.

6.18 The following penalties may be imposed upon clubs for spectator misconduct:

- i For a first offence a penalty of £10.00.
- ii additional offences may result in a higher fine, the deduction of points or expulsion from the competition.
- iii Forfeiture of a game as a result of spectator misconduct shall normally result in a fine of £10.00 for the guilty club.

Child Protection Policy

7.1 See addendum under separate cover

FINES SYSTEM

OBSERVATION	PENALTY	1 st TIME	2 nd TIME	3 rd TIME	4 th TIME
Playing unregistered, illegally transferred or disqualified players	DEFAULT + FINE	£5.00	£10.00	£15.00	£15.00
Late score sheet (7 days or more)	DEFAULT + FINE	£1.00	£2.00	£3.00	£4.00
Failure to turn up without notice	DEFAULT + COSTS	£5.00	£10.00	BANNED	N/A
Failure to provide an official for a nominated game	FINE	£5.00	£10.00	£15.00	£20.00
Misconduct	SEE RULES	SEE RULES	SEE RULES	SEE RULES	SEE RULES
No clock or other equipment	FINE	£1.00	£1.00	£1.00	£1.00
Persistent incompetence	BANNED	N/A	N/A	N/A	N/A
Failure to offer, by home team, a new date at the time of cancellation	DEFAULT	N/A	N/A	N/A	N/A
Failure to attend or be represented at the AGM	FINE	£10.00	£10.00	BANNED	N/A

TEAM CONTACT INFORMATION

CLUB	SECRETARY	TEL No.		COLOURS	NIGHT	TIME	DIRECTIONS
HARLAXTON LIONS	Lauren M. Mabardy	01476 403003	h	Blue	Wednesday	2015	A1 south / north then take A607 to Melton Mowbray. At Harlaxton turn left into village, first left then first left again. Take first right into college grounds. Follow signs for sports hall. Post Code NG32 1AG
	Heather Elam	01476 403004	w m e	Red	Tuesday	2015	
		lmabardy@harlaxton.ac.uk					
		helam@harlaxton.ac.uk					
Referee: Barry Saunders		01476 579895 (h)		0115 901 3940 (w)		07976 299111 (m)	
WADDINGTON WASPS	Martin Godwin RAF Waddington	07577 646191 godwinm215@conningsby.raf.mod.uk		White/ Black	Monday Thursday	1900 1900	WITHDRAWN FROM THE LEAGUE FOR 2010-2011 SEASON
Referee	Ged Bunn						
GRANTHAM OUTLAWS	Simon Oswin Boston Lincs	simon.oswin@lincs.pnn.police.uk 07788754846	h w m e	Red / Red Black / Black	Wednesday	2010 prompt. Sports centre must be vacated by 2200	A1 north / south to Grantham then take A607 east (Sleaford) The Priory Academy is behind Grantham hospital on Rushcliffe Road. Google search on NG31 8ED for map.

Referee: John Wells		01482 598837 (w) 01529 303731 (h) 07964 226123 (m)					
LOUTH STORM	Ben Cundy	07999 060562 thegoodcrust@gmail.com		Sky Blue White	Wednesday	2015	Meridian Leisure Centre, Wood Lane, Louth, Lincs LN11 8RS.
Referee	Richard Oaks	07989 066552					
SPEED FIRE	Darius Ganusauskas Birnam London Road Boston PE20 1BP	07513 615689 chiucius@one.lt		White Blue	Sunday Saturday	1300 1500	Middlecott School Sports Centre Edinburgh Drive Kirton Boston PE20 1JS Lincolnshire
Referee: Kestutis Cerniauskas		07833 248727		lincolnwarriors@gmail.com			
LTU Lions	Gabija Vaiciute 71 Horseshoe Road Kirton, Boston Lincolnshire PE20 1LW	07591 440239 (m) jpmlabour@btconnect.com	h w m e	White/ Green Green/ Yellow	Friday	2010	Kirton Middlecott School Sports Centre Edinburgh Drive Kirton Boston PE20 1JS
Referee: Erikas Alisauskas		07817 215556 (m)					

SPALDING DEVILS	Juozas Vaitkunas	07746 989272 (m) jooseps@yahoo.co.uk		TBC	Sunday	1500	Middlecott School Sports Centre Edinburgh Drive Kirton Boston PE20 1JS Lincolnshire
CRANWELL COUGARS	Matt Holboj 1 Longcroft Drive Cranwell Sleaford Lincs NG34 8EA	07515 699980 m.holboj@btinternet.com		Sky Blue Black/ Red	Monday	2000	Sheikh Hamad Sports Hall, RAF Cranwell, Sleaford Lincs, NG34 8HB From A17 – Take the turn off for RAF Cranwell and follow signs for the swimming pool From A15 – Follow signs for RAF Cranwell (through Cranwell Village) pass College Hall on the right and follow signs for the swimming pool Car Park is next to the swimming pool and the sport hall is behind the pool.
Referee	Matt Holboj	Contact as above					
UNITED LT	Marat Mugttinov 9, The Oval, Lincoln LN2 4EX	07795 051762 (w) 07838 388538 (h/m) Maratino22@yahoo.com	m w h e	Green Yellow	Saturday	1615	Priory Witham Academy, De Wint Avenue, Lincoln, LN6 7DT
Referee: Richard Oaks		07989 066552					
BC LINCOLN WARRIORS	Kestutis Cerniauskas, Vladas Zuokas,	Kestas 07833 248727	m	White	Monday	1930	Yarborough Leisure Centre, Riseholme Road, Lincoln, LN1 3SP

	Zydrunas Mikalajunas 101 Macaulay Drive, Lincoln	Vladas 07889 740353 Zydrunas 07587 826888 lincolnwarriors@gmail.com	w e	Green	Wednesday		
Referee: Kestutis Cerniauskas		Contact details as above					
LINCOLN LIGHTNING	Ross Wilkins 31 Harrington Avenue Lincoln LN6 2UP	01522 870403 (h) 07709 416101 (m) wilkins.ross@gmail.com	m h w e	Light Blue Black	Sunday	1715	Yarborough Sports Centre. From Lincoln by pass north take A15 into city of Lincoln. Sports Centre ½ mile on the right Google search on LN1 3SP
Referee: Mike Lucas		01522 788593 (h) 01522 546484 (w)					
LINCOLN PANTHERS BBC	David Lloyd 20 Cliffe Avenue Ruskington Sleaford NG34 9AU	07738 680003 01526 830048 david.antonio@tiscali.co.uk	m h w e	Black Red	Thursday	2000 Court Avail 1945	Branston Community College. Take B1188 from Lincoln to Branston. Turn left towards Heighington. Gym ½ mile on right.
Referee: John Sargent		01427 614412					
SOUTH LINCNS DRAGONS	Karl Eve 49 Town Gate East Market Deeping	01778 349405 07919 535206 01778 343437	h m w	Navy/Red Yellow/blue	Wednesday	2015	High School, Stonegate, Spalding, PE11 2PJ. From A16 southbound turn right into Low Road, then left into Halmergate and finally left into Stonegate. Entrance is on Matmore Gate

	Lincs PE6 8LQ	deepingdirect@aol.com frazer.23@hotmail.co.uk markonesom@sky.com	e				
Referee: Karl Eve		01778 349405 (h)	01778 343437 (w)	07919 535206 (m)			
GAINSBOROUGH	Carl Leo/ Ben 8 Trafalgar Court Gainsborough Lincs DN21 1BB	07957 459355 carleo@hotmail.co.uk	h m w e	Black/ Red Red	Wednesday Sunday	1930 TBC	Trent Valley Academy (TVA), Sweyn Lane, Off Corringham Road, Gainsborough, Lincs, DN21 1PB Tel 01427 612411
Referee: Richard Oaks or John Seargent							

REFEREES QUICK REFERENCE LIST (Sept 2009)

NAME	GRADE	HOME	WORK	MOBILE	NAME	GRADE	HOME	WORK	MOBILE
LINCOLN (01522)					NEWARK (01636)				
Mike	Lucas	2	788593	546484					
Andrew	Skeet	2*							07850 175348
Paul	Mutagejja	2*							07727 292636

Tadas	Zobiela	2*			07854 362973						
Marat	Mugttinov	2			07838 388538						
Vladas	Zuokas	2*			07889 740353						
Kestutis	Cerniauskas	2*			07833 248727						
Tadas	Rafanavicius	2*			07760 470116						
CONINGSBY (01526)						LOUTH (01507)					
Ged	Bunn		342637	347645	07775 727101						
GRANTHAM (01476)						SCUNTHORPE (01724)					
Barry	Saunders	3	579895	0115 9013940	07976 299111						
Mick	Steeples	2	574745		07736 341202	DEEPING St NICHOLAS (01775)					
Andrew	Midgley	2	402878		07795 968412						
SPALDING											
Erikas	Alisauskas	Balabaso v7@yand ex.ru			07886 802100						
SLEAFORD (01529)						MELTON MOWBRAY (01664)					

John	Wells	4	303731	01482 598837	07778 550464						
					07964 226123						
MARKET DEEPING (01778)						GAINSBOROUGH (01427)					
Karl	Eve	2	349405	343437	07919 535206	Richard	Oaks	3	611913	07989 066552	
						John	Sargent	2	614412		